

Appendix C - Portsmouth Recycling Centre Management Contract

Section 6 – Proposed Procurement Process

There are two options for procuring a new HWRC management contract from 2 February 2015 as follows:

Joint contract with Hampshire County Council

This would involve Hampshire County Council (HCC) tendering for the operation of all 26 HWRC sites in Hampshire including the Portsmouth City Council (PCC) Paulsgrove site.

This would mean that the operational arrangements would broadly continue as they are under a new contract from 1 February 2015.

HCC have indicated that they would be able to incorporate any specific contract variations that PCC required by letting a contract that allowed operational site variations to be easily incorporated. This would be a 24 (HCC) + 1(PCC) + 1 (Southampton City Council (SCC) contract.

PCC and SCC have jointly produced an outline operational specification which HCC have reviewed and have indicated they would be able to incorporate this approach into any new contract.

HCC's outline time line for contract award is as follows:

item	start	finish
Supplier market engagement		complete
Tender specification		24/03/2014
PQQ (Pre-qualification questionnaire)	01/02/14	13/06/2014
Public consultation	02/06/14	22/08/2014
ITT phase (Invitation to Tender)	01/02/14	19/09/2014
Internal approvals including PCC & SCC		17/10/2014
Award		07/11/2014
Implementation		01/02/2015

A joint contract would allow for economies of scale with the contractor able to discount costs based on the operation of 26 sites.

Portsmouth City Council Stand Alone Contract

Due to the value of the contract PCC would have to tender this in line with EU procurement rules and would need to start the process in early January 2014 to allow time for the procurement process and any new contractor to mobilise. The programme would broadly follow that being undertaken by HCC.

item	start	finish
Supplier market engagement		complete
Public consultation	11/11/13	06/12/2013
Tender specification		24/03/2014
PQQ (Pre-qualification questionnaire)	07/04/14	13/06/2014
ITT phase (Invitation to Tender)	16/06/14	19/09/2014
Internal approvals		17/10/2014
Award		07/11/2014
Implementation		01/02/2015

A stand alone contract would:

- Not benefit from economies of scale of a joint contract;
- Require PCC to cover costs associated with procurement;
- Require a greater level of contract management by PCC;
- But would allow PCC to undertake site and contract management themselves.